



**STEP 2: Choose Your Team Page Ordering and Delivery Method**

You have a couple different options to choose from when determining how you would like your team items distributed.

**Option 1-Immediate Individual Order Fulfillment:** Your team members purchase items from your team page (along with anything else from our website), we charge their credit card and we ship those items directly to their home. Individual orders will be filled and shipped as they are placed, just like a normal web order. They would need to pay for shipping the items to their home if you choose this option. This option is perfect for teams that do not have any custom printing options on their team items and do not want any person on their team to be in charge of distributing team items.

**Option 2-Team Deadline and Individual Delivery:** Your team sets an order deadline that will be displayed on your team page. Your team members go to your team page, place their order for their team items or other items just like "Option 1". However, we will collect and hold all orders that come in until the deadline has passed. After the deadline, we will then process the orders as a group, BUT still ship them individually to your team members' homes. This order method is perfect for teams that want custom printing or embroidery done on team items, which requires a bulk order. Team members will still need to pay for shipping with this method.

**Option 3-Team Deadline and Group Delivery:** This method works just like "Option 2", except that after the deadline has passed, and the orders have been collected and processed, we will ship all your individual team member's orders in bulk to a designated team representative to be distributed to your team members. We will provide your team representative will copies of all your individual member's orders so there will be no confusion as to who gets which items. We even have a "Group Delivery" shipping option so your team members will not get charged shipping as they are checking out.

**PLEASE CHOOSE the Delivery Method you want to use for your team page:**      \_\_\_\_\_ **Option 1**      \_\_\_\_\_ **Option 2**      \_\_\_\_\_ **Option 3**

**STEP 3: List Any Special Instructions to Your Team Members**

In addition to listing product on your team page, we can also include special instructions that you would like all of your team/group members to be aware of when visiting your team page. For example, if you require different training gear for different levels on your team, we can list what gear is required for each level. Please list any special instruction you would like to appear on your team page below OR simply send an e-mail to [info@pureblueswim.com](mailto:info@pureblueswim.com) detailing any additional information or even links (like to your team's website) that you would like to include on your team page and we will take it from there.

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**Please fax or email this form back to Pure Blue Swim. Contact us if you have any questions. Thank You!**

**Fax: 952-979-9080**

**email: [info@pureblueswim.com](mailto:info@pureblueswim.com)**

**Toll Free: 1-877-877-SWIM(7946)**